

New Sign off Functionality



Message Board

Message: Well done to Ndola Supply - Quality Assurance - 24% sign-off is the highest in the zone. (Note threshold 100 Learning Objectives).



Employee Self Service

Enter here to conduct self reviews and view reports



Manager Portal

Enter here to complete reviews and select reports



Executive Dashboard

Executive Dashboard

Line Orientation, System & Assessment E-Learning Course [Enroll](#)

Support Line: +27114250706 - helpdesk@aspiration.co.za

Designed and Implemented by

Aspiration

Version 2021

Employee Portal

Employee and Manager
Screen is the same



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Talent Management Suite

Select Outcome to do sign off

Conduct Self Assessment

Name: Abrahams Ettienne
Position Title: Warehouse Supervisor
Current Guide Link: Checker Operator
Previous Guide Link: Distribution Expeditor Administrator
Date Linked: Thursday, 16 June 2022
Update Historical Assessments:

Unit	Outcomes	Total	NYA	NYC	C
FUNCTIONAL INDUCTION SKILLS (CHECKER OPERATOR)	COMPANY INDUCTION (CHECKER OPERATOR)	7	7	0	0
	SAFETY (CHECKER OPERATOR)	39	39	0	0
	PRODUCT KNOWLEDGE (CHECKER OPERATOR)	1	1	0	0
	WAREHOUSE EQUIPMENT MANAGEMENT AND WAREHOUSE PROCESS (CHECKER OPERATOR)	2	2	0	0
	QUALITY (CHECKER OPERATOR)	3	3	0	0
	MANAGEMENT (CHECKER OPERATOR)	6	6	0	0
SPECIFIC TECH	FORKLIFT OPERATION (CHECKER OPERATOR)	5	5	0	0
	LOAD CHECKING, LOADING & UNLOADING (CHECKER OPERATOR)	9	9	0	0
	PRODUCTION INTERFACE (CHECKER OPERATOR)	5	5	0	0
	STOCK QUALITY STANDARDS (CHECKER OPERATOR)	6	6	0	0
	STOCK COUNTING (CHECKER OPERATOR)	4	4	0	0
	WAREHOUSE SANITISATION AND CLEANING (CHECKER OPERATOR)	4	4	0	0
	PROBLEM SOLVING (CHECKER OPERATOR)	3	3	0	0
	PREVENTATIVE MAINTENANCE (CHECKER OPERATOR)	2	2	0	0
AUTONOMOUS OWNERSHIP (CHECKER OPERATOR)	LEVEL 1 AUTONOMOUS OWNERSHIP (CHECKER OPERATOR)	5	5	0	0
	LEVEL 2 AUTONOMOUS OWNERSHIP (CHECKER OPERATOR)	5	5	0	0
	LEVEL 3 AUTONOMOUS OWNERSHIP (CHECKER OPERATOR)	4	4	0	0
	LEVEL 4 AUTONOMOUS OWNERSHIP (CHECKER OPERATOR)	5	5	0	0
		115	115	0	0

Click here if you wish to conduct self-assessment on a guide you were previously linked to. Functionality is the same as with the current guide sign off And the same for Manager sign off

Employee Portal



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Employees sign off their self assessment here

EXIT TO PORTAL

SELF SERVICE PORTAL

BACK

Assess Competency for Ettienne Abrahams as at Monday, June 20, 2022

Name: Abrahams Ettienne
Position Title: Warehouse Supervisor
Current Guide Link: Checker Operator
Previous Guide Link: Distribution Expeditor Administrator
Date Linked: Thursday, 16 June 2022

UNIT: 1 FUNCTIONAL INDUCTION SKILLS (CHECKER OPERATOR)

OUTCOME: 1.1 COMPANY INDUCTION (CHECKER OPERATOR)

Role/Function	No	Learning Objective	Self Assessment	Manager Assessment
5. Technical Skills (Intermediate) Logistics	1.1.1	Explain the different roles and responsibilities of your colleagues, as well as the different reporting lines based on your department structure	Competent	
4. Functional Skills (First 30 days) Logistics	1.1.2	Demonstrate how to find information on AB InBev's intranet List and Explain the key ABI policies that are relevant in your job	Competent	
4. Functional Skills (First 30 days) Logistics	1.1.3	Provide evidence of completing the AB InBev's Code of Business Conduct Course	Competent	
4. Functional Skills (First 30 days) Logistics	1.1.4	Provide evidence of completing the Safety Training Module. Demonstrate an understanding of the Safety Module	Competent	
4. Functional Skills (First 30 days) Logistics	1.1.5	Demonstrate how to apply 5S training within your role.	Not yet Competent	
5. Technical Skills		Explain the different brands and demonstrate a basic understanding of the BU, our Brands DBC (Dream, People, Culture)		

Employee Portal

Skills (First 30 days) Logistics	1.1.4	Provide evidence of completing the Safety training module.	Competent
4. Functional Skills (First 30 days) Logistics	1.1.5	Demonstrate how to apply 5S training within your role.	Not yet Competent
5. Technical Skills (Intermediate) Logistics	1.1.6	Explain the different brands and demonstrate a basic understanding of the BU, our Brands DPC (Dream People Culture), EVP (Employee Value Proposition), Here for the Beer	Please select from the drop down list
4. Functional Skills (First 30 days) Logistics	1.1.7	Explain how often do you do site inductions and discuss why do you do so site inductions Who will need to do a site induction Provide proof of your latest site induction. Discuss the role of "your buddy" during your induction	Please select from the drop down list

Employees add comments here

Self Comment
Self assessment comments per outcome added here

Employees cannot add comments here

Follow Up Action

Manager Comment

Employees can add their evidence here. Managers will be able to see it in the manager portal

Add Evidence No file chosen

Beer Production Process.ppt

[Click to Open](#)

[Delete](#)

Save and Return button works as previously
Save and E –mail notifies manager

Manager Portal



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My Team

Capability

Employee and Manager
Screen is the same

Please Select Employee to Continue

Andrews Dominic Walter

Select Outcome to do sign off

Conduct Manager Assessment

Name: Andrews Dominic Walter
Position Title: Process Artisan Packaging - Mechanical - SKAP
Current Guide Link: Process Artisan Packaging - Mechanical - SKAP
Previous Guide Link:
Date Linked: Thursday, 11 March 2021
Update Historical Assessments:

Unit	Outcomes	Total	NYA	NYC	C
FUNCTIONAL INDUCTION SKILLS (PROCESS ARTISAN)	SAFETY (PROCESS ARTISAN)	10	0	0	10
	QUALITY (PROCESS ARTISAN)	10	0	0	10
	ENVIRONMENT (PROCESS ARTISAN)	4	0	0	4
	MANAGEMENT (PROCESS ARTISAN)	15	7	0	8
	OPERATION (PROCESS ARTISAN)	4	0	0	4
SPECIFIC	MAINTENANCE (PROCESS ARTISAN)	17	0	0	17
	QUALITY AT SOURCE (PROCESS ARTISAN)	4	1	0	3
	PROBLEM SOLVING (PROCESS ARTISAN)	6	0	0	6
	COMPETENCE (PROCESS ARTISAN)	10	10	0	0
		80	18	0	62

Click here if you wish to conduct
manager assessment on a guide the
employee was previously linked to.
Functionality is the same as with the
current guide sign off

Manager Portal

Managers can view the employee's self-assessment result here and can update the final assessment here

Role/Function	No	Learning Objective	Self Assessment	Manager Assessment
5. Technical Skills (Intermediate) Logistics	1.1.1	Explain the different roles and responsibilities of your colleagues, as well as the different reporting lines based on your department structure	Competent	Please select from the drop down list ▼
4. Functional Skills (First 30 days) Logistics	1.1.2	Demonstrate how to find information on AB InBev's intranet List and Explain the key ABI policies that are relevant in your job	Competent	Please select from the drop down list ▼
4. Functional Skills (First 30 days) Logistics	1.1.3	Provide evidence of completing the AB InBev's Code of Business Conduct Course	Competent	Please select from the drop down list ▼
4. Functional Skills (First 30 days) Logistics	1.1.4	Provide evidence of completing the Safety Training Module. Demonstrate an understanding of the Safety Module	Competent	Please select from the drop down list ▼
4. Functional Skills (First 30 days) Logistics	1.1.5	Demonstrate how to apply 5S training within your role.	Not yet Competent	Please select from the drop down list ▼
5. Technical Skills (Intermediate) Logistics	1.1.6	Explain the different brands and demonstrate a basic understanding of the BU, our Brands DPC (Dream People Value Proposition), Here for the Beer		Please select from the drop down list ▼
4. Functional Skills (First 30 days) Logistics	1.1.7	Explain how often do you do site inductions and discuss why do you so site inductions Who will need to do a your latest site induction. Discuss the role of "your buddy" during your induction		Please select from the drop down list ▼

Managers cannot add comments here but they can view the employee's comments

Self Comment
Self assessment comments per outcome added here

Managers can select add comments per outcome here

Follow Up Action

Please add a comment for both competent and not yet competent outcomes

Manager Comment

Manager's can view and open evidence loaded by the employee and can add more evidence files if required. Employees will be able to see it in the Employee Portal

Add Evidence No file chosen

Beer Production Process.ppt [Click to Open](#)

[Delete](#)

Save and Return button works as previously Save and E-mail notifies the employee